

**ECONOMIC DEVELOPMENT AUTHORITY BOARD
Charter Township of Union
Regular Board Meeting
Wednesday, December 19, 2012**

MINUTES

Call to Order

Board Chairman Kequom called the EDA Board meeting to order at 5:23 pm at the Charter Township of Union Hall

Roll Call

Present: Banker, Hilliard, Backus, Zalud, Kequom, Mielke

Absent: Alwood, Figg

Others Present: Randy Robinson, EDA Project Mgr.; Mike Kantner, Twp Accountant; Brian Smith, Twp. Manager; Margie Henry, Twp. Clerk; Pam Stovak, Twp. Treasurer; Tim Lannen, Twp. Trustee, Roger Hauck, Twp. Trustee

Approval Minutes

MOTION by Backus, SUPPORTED by Zalud, to approve the October 16, 2012 minutes.
MOTION CARRIED 5-0.

Approval of Agenda

MOTION by Hilliard, SUPPORTED by Banker, to approve Agenda as presented. MOTION CARRIED 5-0

Public Comment

None

Accounts Payable

East D.D.A. – Approve payment of the November bills as presented. MOTION by Zalud SUPPORTED by Backus. MOTION CARRIED 5-0

East D.D.A. – Approve payment of the December bills as presented. MOTION by Zalud SUPPORTED by Backus. MOTION CARRIED 5-0

West D.D.A.

No November bills presented.

West D.D.A.

December Bills approved as presented. MOTION by Zalud Supported by Backus. MOTION CARRIED 5-0

Transfers approved as presented. MOTION by Zalud Supported by Hilliard. MOTION CARRIED 5-0

Financial Statements – October/November 2012

East D.D.A. District – Operating Fund #248

West D.D.A. District – Operating Fund #250

Bond Debt Retirement Fund #396

Special Assessment Fund #398

MOVED by Zalud SUPPORTED by Hilliard to acknowledge and accept the financial statements as presented. MOTION CARRIED 5-0

Unfinished Business

a. Tree Removal Request – Water Park R.O.W.

Removal of 6 trees on West side of sign. Request moving and ask tribe to replace, since trees are so nice. Tribe responsible for removal (not transplanting). Zalud would like Randy to obtain prices for transplant and double check with Bonnie from the water park. Township has been nurturing for as long as 15 years. \$15,000 this far in just deep root watering. Tribe Will have to replace somewhere in the EDA since no room in corridor

MOTION by Zalud with SUPPORT by Hilliard to table until next meeting. MOTION CARRIED 5-0.

b. Re-examination of East D.D.A. Project List

Smith

Review of the project list and committing of fund balance. All money is allocated towards a project per project list. County interpretation of surplus is that we haven't spent the money so it is a surplus even though allocated towards project. Our attorney submitted a letter to county supporting the townships' position.

c. Election of Vice-Chairman (temp until full board?)

No Action

New Business

a. Member resignation

Bryan Mielke resigned and thanked the board stating it was a pleasure to work with everyone.

Zalud regretfully MOTIONED to accept his resignation and was SUPPORTED by Hilliard MOTION CARRIED 5-0.

b. Commitment of Fund Balance

MOTION by Zalud Supported by Hilliard to approve and commit the Fund Balance as presented by Brian Smith and for him to present to the Board of Trustees on December 18th, 2012. MOTION CARRIED 5-0.

c. Bid Approval for Snow Removal

No action required. Waiting on sidewalk bid

d. Presentation of Proposed Budgets f/Year 2013

MOTION by Zalud Supported by Banker to approve and commit the Proposed Budget as presented by Brian Smith and for him to present to the Board of Trustees on December 18th. MOTION CARRIED 5-0.

e. Treasurer's Annual Report f/Tax Year 2010 (1/2011 thru 12/31/11) – East and West D.D.A.s

For Submission to Governing Bodies (State and Township)

After lengthy discussion regarding number of jobs created Smith and Stovak will meet and discuss further and report back to EDA.

MOTION by Zalud, SUPPORTED by Backus to accept the Annual report for E.D.D.A. and W.D.D.A. MOTION CARRIED 5-0.

Other Business

- a. Next Scheduled Regular Meeting of EDA Board – **January 15, 2012**
- b. Township Trustee Lannen – requested the EDA Board consider bringing ANY development ideas in Union Township to the board, even if outside of the East or West D.D.A.

Adjournment

MOTION to adjourn at 6:43 by Zalut SUPPORTED by Hilliard to 6:43 Zalud/Hilliard.
MOTION CARRIED 5-0.

APPROVED BY

Kathy Backus, Secretary

(Recorded by Nancy Strange)